



***Applicant Information***

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Name of Applicant or Sponsoring Organization

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Name of Contact Person

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Email

Website

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Applicant's Mailing Address

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City/State/Zip

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Phone

***Artist Information***

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Lead Artist's Name

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Email

Website

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Artist's Mailing Address

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City/State/Zip

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Phone

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Names of other participating artists

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Names of other participating artists

**Property Information**

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Proposed Mural Location (Building or business name)

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Street Address/Intersection

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Property Owner's Name

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Property Owner's E-mail

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Property Owner's Phone

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Business Owner's Name

**Project Start Date** \_\_\_\_\_ **Proposed Completion Date** \_\_\_\_\_

**Please complete the following:**

1. Briefly describe the proposed mural and its relation to the building, the surrounding neighborhoods and the community served by the business or agency where the mural will be painted.
  
2. Describe the wall and site where the mural will be located, including the size of the mural in relation to the actual wall size, street intersection, direction the mural will face, physical condition of the wall (cracks, leaks, concrete, wood, etc.) and visibility to the public.
  
3. Provide a color image of the proposed mural, with dimensions and placement on the building.

4. Describe the sponsoring organization (if applicable) including a brief narrative, date established, community served and contact information.
5. Specify type of paint or other materials to be used and include technical information about the material's durability, longevity and toxicity.
6. If the mural will be attached to the wall, describe the materials and include a drawing of the attachment plan.
7. Briefly describe the lead artist's experience working as a muralist and describe collaboration with community groups (if applicable).
8. List additional artists working on the project. For each artist, provide a resume or bio, and up to 6 images of the artist's work with an image list that includes the location, budget, year completed and a description of the artist's role (e.g. lead, collaborator, assistant.)  
For each artist, include a waiver of the Visual Artist Rights Act (attached.)
9. Outline your safety plan for painting or installing the mural. Will you be blocking a public right of way such as a sidewalk or street? If you will use scaffolding, lifts or ladders, include a plan for maintaining access to sidewalks, streets and businesses and insuring the safety of the public and the artists.
10. Attach letters of support from community, property owner and/or surrounding businesses (optional, but highly recommended.)
11. Mural Project Budget - Please attach a budget showing:
  - Income – including grants, donations and in-kind contributions. Which are confirmed?
  - Expenses - materials, fees to artists, equipment rental, etc.

## SIGNATURES

### Applicant Certification:

I, as the public art mural applicant, certify that the information and materials provided herein are correct and true to the best of my knowledge, and I have read, understand and will abide by the Hillsboro Public Art Murals guidelines.

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Signature	Name (print)	Date
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Email	Phone
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### Property Owner Certification:

I certify that I am the owner of the project property. I further certify that I have read, understand, and will abide by the Hillsboro Public Art Mural Guidelines, and I give permission for the placement of the mural as presented in the application.

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Signature	Name (print)	Date
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Email	Phone
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### Confirmation of Maintenance Responsibility:

I agree to maintain the mural as required by the Hillsboro Mural Program. I understand that the City requires an anti-graffiti coating be applied to the completed mural to help abate graffiti and vandalism. In doing the maintenance, I will comply with any relevant provisions of Hillsboro Municipal Code Sections 5 (Business Licenses), 7 (Public Safety) and 8 (Vehicles and Parking). <http://qcode.us/codes/hillsboro/>

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Signature	Name (print)	Date
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Email	Phone
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Relationship to the project (artist, property owner, business owner, property manager.)

### Submit materials to:

Public Art Program, Walters Cultural Arts Center  
527 E Main Street, Hillsboro, OR 97123  
Contact: Karl LeClair, Public Art Supervisor  
[Karl.LeClair@Hillsboro-Oregon.gov](mailto:Karl.LeClair@Hillsboro-Oregon.gov), 503-615-3489



## CULTURAL ARTS

### General VARA Waiver for Works of Visual Art (MURAL)

I, \_\_\_\_\_ (print name), "Artist," hereby acknowledge the rights of attribution and integrity generally conferred by Section 106A(a) of Title 17 of the U.S. Code, (The Visual Artists Rights Act of 1990, "VARA"), and any other rights of the same nature granted by other federal, state or foreign laws. Artist acknowledges that his/her work of art is a mural, which by its nature will be on the façade of a building subject to the rigors of Oregon weather. Artist further acknowledges that any mural created may be destroyed, either by weather or a necessity otherwise occasioned, which requires its removal from the building. Therefore, of his/her own free act, Artist hereby waives his/her VARA rights with respect to the uses specified below by The City of Hillsboro, Oregon, or anyone duly authorized by The City of Hillsboro, Oregon, for the following work(s) of visual art:

**MURAL ENTITLED:** \_\_\_\_\_

**MEDIUM:** \_\_\_\_\_

**SPECIFIED USES:** Artistic enhancement of a structure in the at (street address)

\_\_\_\_\_

\_\_\_\_\_  
**Signature of Artist**

\_\_\_\_\_  
**Printed Name of the Artist**

\_\_\_\_\_  
**Date**