

BARNEY RESERVOIR

Joint Ownership
Commission

General Manager

Kevin Hanway
150 E. Main Street
Hillsboro, OR 97123
503-615-6585

Board of Commissioners

City of Hillsboro

John Godsey

City of Forest Grove

Peter Truax

City of Beaverton

Denny Doyle

Tualatin Valley Water District

Dick Schmidt

Clean Water Services

Tom VanderPlaet

BARNEY RESERVOIR JOINT OWNERSHIP COMMISSION (BRJOC)

AGENDA

City of Hillsboro

Civic Center

150 East Main St., **Room 113B**

January 12, 2018

12:30 p.m.

Regular Meeting

Assistive Listening Devices (ALD) and sign language interpreters are available, at no cost, and can be scheduled for this meeting. Please provide at least 72 hours notice prior to the meeting. To obtain these services, call (503) 681-6100 or TTY (503) 681-6284.

ALL TESTIMONY IS ELECTRONICALLY RECORDED.

CALL TO ORDER AT 12:30 PM

Introductions.

1. **CONSENT AGENDA** (The entire Consent Agenda is normally considered in a single motion. Any Commissioner may request that an item be removed for separate consideration.)
 - A. Approve regular meeting minutes from Friday, October 13, 2017.
 - B. Receipt of FY 2017 Audit Report.
2. **COMMUNICATIONS AND NON-AGENDA ITEMS**
 - A. None scheduled.
3. **UNFINISHED BUSINESS**
 - A. None scheduled.
4. **NEW BUSINESS**
 - A. Election of Chair and appointment of Vice Chairs and Alternates. *Staff Report – Kevin Hanway*
 - B. Designation of Managing Agency. *Staff Report – Kevin Hanway*
5. **DISCUSSION ITEMS** (These items may result in actions by the Commission)
 - A. Update on Barney Water Right Permit Application Submittal. *Staff Report – Niki Iverson / Kristel Griffith*
 - B. Stored Water Status Report. *Staff Report – Kristel Griffith*

- C. Financial Report Update. *Staff Report – John Campbell*
- D. General Manager’s Report. *Staff Report – Kevin Hanway*

6. **ADVICE/INFORMATION ITEMS**

- A. The next JWC and BRJOC meetings are scheduled on Friday, January 12, 2017, at the Civic Center in Room 113B. The BRJOC meeting will be held at 12:30 p.m. with the JWC meeting following.

BARNEY RESERVOIR JOINT OWNERSHIP COMMISSION (BRJOC)

MINUTES

City of Hillsboro
Civic Center, Room 113B
150 E. Main St.

October 13, 2017
12:30 p.m.
Regular Meeting

Commissioners Present:

Hillsboro: John Godsey
Forest Grove: Peter Truax
Beaverton: Marc San Soucie
TVWD: Jim Doane
Clean Water Services: Mac Martin

Other Commissioners:

Hillsboro: Deborah Raber and David Judah
TVWD: Mark Knudson and Dick Schmidt
Forest Grove: Carl Heisler
CWS: Tom VanderPlaat

Staff Present:

Hillsboro: Kevin Hanway, Rob Dixon, Sophia Hobet, Chris Wilson, Niki Iverson, Tacy Steele, Erika Murphy, Tyler Wubbena, Nesh Mucibabic, Mellisa Franklin, Jessica Dorsey, Carrie Dale and Andi Eiesland
Beaverton: David Winship
Forest Grove: Rob Foster, Rich Blackmun and Derek Robbins
TVWD: Carrie Pak and Clark Balfour

Others:

Tommy Brooks, Cable Huston
Brad Phelps, CH2M
Adam Sussman, GSI Solutions
Kerry Larsen and Steve Flett, Slayden

(Please Note: In order to insure proper approval of agenda items requiring action, each agency should plan to have only one Commissioner, primary or alternate, participate in making or seconding any motions.)

ALL TESTIMONY IS ELECTRONICALLY RECORDED.

Call to order at 12:30 p.m.

Introductions.

- 1. **CONSENT AGENDA** (The entire Consent Agenda is normally considered in a single motion. Any Commissioner may request that an item be removed for separate consideration.)

- A. Approve regular meeting minutes from Friday, July 14, 2017.

Motion by Godsey and seconded by Doane to approve the consent agenda as presented. The motion carried unanimously, with Commissioners Godsey, Doane, Judah, Truax, San Soucie and Martin all voting in favor.

2. COMMUNICATIONS AND NON-AGENDA ITEMS

- A. None scheduled.

3. UNFINISHED BUSINESS

- A. None scheduled.

4. NEW BUSINESS

- A. None scheduled.

5. DISCUSSION ITEMS (These items may result in actions by the Commission)

- A. 2017 Watershed Activities Management Report. *Staff Report – Sophia Hobet*

Hobet stated that site security and the safety of staff and those who recreate in the vicinity of Barney Reservoir are a high priority for the Commission. Over the last few years, during their regular maintenance activities and inspections of the grounds and buildings, staff has observed increased recreational activity such as long term camping. This increases the risk of forest fire and potential water quality threats posed by campfires and waste accumulation. To mitigate these risks the Department partnered with land owners around the reservoir, Weyerhaeuser and Oregon Department of Forestry. Weyerhaeuser now limits access to the reservoir by keeping the gate closed on the Tualatin side. If staff notices extended camping or other activities which violate ODF rules, they will communicate that to ODF directly. Hobet shared a map which will be used in public outreach and education. It clearly shows the property owned by the JWC, identified as the 'Safety Zone' where signs will be placed listing prohibited activities including campfires, camping, fireworks, shooting and trapping, motorboats and ATVs. The new signs, which replace the original signs posted when the reservoir was established, shows the Barney Reservoir Joint Ownership Commission as the owner, as well as the phone number to call with any questions. Hobet stated a new gate has been installed at the Tualatin flume and fencing has been installed to prevent the public from walking along the spillway. SanSoucie asked who receives the calls at the number listed on the signs. Hobet responded the calls go to the Water Operations office.

- B. Stored Water Status Report. *Staff Report – Niki Iverson*

Iverson stated water years begin on October 1 and end on September 30. As of October 9th Barney reservoir is 43 percent full and we expect to be supplied by natural flow soon.

C. Financial Report Update. *Staff Report – Mellisa Franklin*

Franklin presented the financial status as of August 31, 2017 with a focus on expenditures. She stated personnel services is at 13% of the budget, materials and services is at 4%, capital outlay is at less than 1% and special payments are at 42% of the budget.

D. General Manager's Report. *Staff Report – Kevin Hanway*

No report.

6. ADVICE/INFORMATION ITEMS

- A. The next JWC and BRJOC meetings are scheduled on Friday, January 12, 2018, at the Civic Center in Room 113B. The BRJOC meeting will be held at 12:47 p.m. with the JWC meeting following.

There being no further business, the meeting was adjourned at 12:47 p.m.

Chairman, Barney Reservoir Joint Ownership Commission

ATTEST: _____
Secretary



To: Barney Reservoir Joint Ownership Commission

From: Jon Grover, Finance Manager

Date: January 9, 2018

Subject: Agenda Item 1B – Financial Statements for the year ended June 30, 2017, and Required Communications Under SAS 114

Presented for your review are the financial statements for the Barney Reservoir Joint Ownership Commission for the year ended June 30, 2017, and required communications (prescribed by auditing standards) from the auditors. The audit was performed by Talbot, Korvola and Warwick, LLP. The financial statements received an unqualified or “clean” opinion with no reportable findings. There are no surprises in the communication piece from the auditors. Referenced uncorrected misstatements are listed on PDF page 4 (of 6) of the Barney SAS 114 letter, under item 10.

The year under audit was a fairly normal year by Barney’s standards. Minor capital acquisitions were made, expenditures were made within budget, and no unanticipated events occurred. On a budget basis, fund balance decreased by approximately \$28,000, as partners elected to fund certain capital acquisitions from Fund Balance instead of requiring partner contributions. This fund balance is from the sale of timber many years ago and has been left in the fund as a reserve/contingency.

For changes in net position, decreases were primarily consistent with the depreciation of capital assets. As partners, we have elected collectively to not fund depreciation. Therefore, without any capital contributions to offset depreciation, net position will continue to decrease annually. To see the change in net position by partner, refer to page 13 of the financial statements.

The financial statements are additionally available for interested parties online at:

<https://www.hillsboro-oregon.gov/departments/finance/financial-reports>

Please feel free to contact me at 503-681-5361 or jon.grover@hillsboro-oregon.gov should you have any questions or would like more hard copies of the financial statements.



**Talbot, Korvola
& Warwick, LLP**

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Board of Commissioners
Barney Reservoir Joint Ownership Commission
Hillsboro, Oregon

Attention: Board Chair

This letter is to inform the Board of Commissioners of Barney Reservoir Joint Ownership Commission, Hillsboro, Oregon (the Commission) about significant matters related to the conduct of our audit as of and for the year ended June 30, 2017, so that it can appropriately discharge its oversight responsibility and we comply with our professional responsibilities.

The following summarizes various matters that must be communicated to you under auditing standards generally accepted in the United States of America.

The Respective Responsibilities of the Auditor and Management

Our responsibility under auditing standards generally accepted in the United States of America has been described to you in our arrangement letter dated May 22, 2017. The audit of the financial statements does not relieve management or those charged with governance of their responsibilities, which are also described in that letter.

Overview of the Planned Scope and Timing of the Financial Statement Audit

We have issued a separate communication dated May 22, 2017, regarding the planned scope and timing of our audit and have discussed with you our identification of, and planned audit response to, significant risks of material misstatement.

Significant Accounting Practices, Including Policies, Estimates and Disclosures

Under accounting principles generally accepted in the United States of America, in certain circumstances, management may select among alternative accounting practices. In our view, in such circumstances, management has selected the preferable accounting practice.

We did not identify any significant or unusual transactions or significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Accounting estimates are an integral part of the preparation of financial statements and are based upon management's current judgment. The process used by management encompasses their knowledge and experience about past and current events and certain assumptions about future events. You may wish to monitor throughout the year the process used to determine and record this accounting estimate. The following describes the significant accounting estimate reflected in the Commission's June 30, 2017, basic financial statements.

- Depreciation of capital assets, as described in Note 1 of the Notes to Basic Financial Statements, is computed using the straight-line method based on estimated useful lives of individual assets.



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Uncorrected Misstatements

We identified an uncorrected misstatement included on the attached management representation letter that management has concluded is not material to the financial statements. We agree with management's conclusion in that regard.

Consultation with Other Accountants

We are not aware of any consultations management had with other accountants about accounting or auditing matters.

Management Representations

Attached is a copy of the management representation letter.

Closing

We will be pleased to respond to any questions you have about the foregoing. We appreciate the opportunity to continue to be of service to the Commission.

This report is intended solely for the information and use of the Board of Commissioners and is not intended to be, and should not be, used by anyone other than these specified parties.

Talbot, Kowola & Warwick LLP

Lake Oswego, Oregon
November 22, 2017



November 22, 2017

Talbot, Korvola & Warwick, LLP
4800 Meadows Road, Suite 200
Lake Oswego, OR 97035

This representation letter is provided in connection with your audit of the basic financial statements of Barney Reservoir Joint Ownership Commission, Hillsboro, Oregon (the Commission) as of and for the year ended June 30, 2017 for the purpose of expressing an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

We confirm, to the best of our knowledge and belief, that as of November 22, 2017:

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit arrangement letter dated May 22, 2017, for the preparation and fair presentation of the financial statements referred to above in accordance with U.S. GAAP.
2. We acknowledge our responsibility for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
3. We acknowledge our responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud.
4. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable and reflect our judgment based on our knowledge and experience about past and current events, and our assumptions about conditions we expect to exist and courses of action we expect to take.
5. Related-party transactions, including those with other organizations for which the nature and significance of their relationship with the Commission are such that exclusion would cause the Commission's financial statements to be misleading or incomplete, sale and purchase transactions, interfund transfers, long-term loans, leasing arrangements and guarantees, have been recorded in accordance with the economic substance of the transaction and appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
6. All events subsequent to the date of the financial statements, and for which U.S. GAAP requires adjustment or disclosure, have been adjusted or disclosed.
7. The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
8. We have no direct or indirect legal or moral obligation for any debt of any organization, public or private, that is not disclosed in the financial statements.

Finance Department

9. We have complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance. In connection therewith, we specifically represent that we are responsible for determining that we are not subject to the requirements of the Single Audit Act because we have not received, expended or otherwise been the beneficiary of the required amount of federal awards during the period of this audit.
10. We have informed you of all uncorrected misstatements.

As of and for the year ended June 30, 2017, we believe that the effects of the uncorrected misstatement summarized below are immaterial, to the basic financial statements. For purposes of this representation, we consider items to be material, regardless of their size, if they involve the misstatement or omission of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

	Increase (Decrease)				
	Assets	Liabilities	Equity	Revenue	Expense
To correct for contractually paid salary and benefits that relate to prior year	\$ -	\$ -	\$ -	\$ (1,275)	\$ (1,275)

Information Provided

11. We have provided you with:
 - a. Access to all information of which we are aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
 - b. Additional information that you have requested from us for the purpose of the audit;
 - c. Unrestricted access to persons within the Commission from whom you determined it necessary to obtain audit evidence; and
 - d. Minutes of the meetings of the Commission and committees of the Commission, or summaries of actions of recent meetings for which minutes have not yet been prepared.
12. All transactions have been recorded in the accounting records and are reflected in the financial statements.
13. We have disclosed to you the results of our assessment of risk that the financial statements may be materially misstated as a result of fraud.
14. We have no knowledge of allegations of fraud or suspected fraud affecting the Commission's financial statements involving:
 - a. Management.
 - b. Employees who have significant roles in internal control.
 - c. Others where the fraud could have a material effect on the financial statements.

15. We have no knowledge of any allegations of fraud or suspected fraud affecting the Commission's financial statements received in communications from employees, former employees, analysts, regulators, or others.
16. We have no knowledge of noncompliance or suspected noncompliance with laws and regulations whose effects were considered when preparing financial statements.
17. We are not aware of any pending or threatened litigation and claims whose effects should be considered when preparing the financial statements, and we have not consulted legal counsel concerning litigation or claims.
18. We have disclosed to you the identity of the Commission's related parties and all the related-party relationships and transactions of which we are aware.
19. We are aware of no significant deficiencies, including material weaknesses, in the design or operation of internal controls that could adversely affect the Commission's ability to record, process, summarize and report financial data.
20. We are aware of no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.

Supplementary Information

21. With respect to supplementary information presented in relation to the financial statements as a whole:
 - a. We acknowledge our responsibility for the presentation of such information.
 - b. We believe such information, including its form and content, is fairly presented in accordance with U.S. GAAP.
 - c. The methods of measurement or presentation have not changed from those used in the prior period.
 - d. When supplementary information is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and the auditor's report thereon.
22. With respect to Management's Discussion and Analysis presented as required by Governmental Accounting Standards Board to supplement the basic financial statements:
 - a. We acknowledge our responsibility for the presentation of such required supplementary information.
 - b. We believe such required supplementary information is measured and presented in accordance with guidelines prescribed by U.S. GAAP.
 - c. The methods of measurement or presentation have not changed from those used in the prior period.
23. During the course of your audit, you may have accumulated records containing data that should be reflected in our books and records. All such data have been so reflected. Accordingly, copies of such records in your possession are no longer needed by us.

Talbot, Korvola & Warwick, LLP
November 22, 2017
Page 4

Barney Reservoir Joint Ownership Commission


Suzanne Lirneen, Finance Director


Michelle Wareing, Assistant Finance Director


Jon Grover, Finance Manager



STAFF REPORT

To: Barney Reservoir Joint Ownership Commission

From: Kevin Hanway, General Manager

Date: January 9, 2018

Re: Agenda Item 4A and 4B – BRJOC 2018 Elections and Designation of Managing Agency

The Barney Commission IGA provides that each January the partners appoint a Chair, Vice-Chairs and Alternates.

Traditionally the position of Chair has rotated on an annual basis among the partners; under that rotation system, it is Beaverton's turn to serve as Chair.

Each of the other partners is required to designate a Vice Chair and all four partners are required to appoint an alternate. For partners that are members of the Joint Water Commission, the person who will be designated as their Chair or Vice Chair for JWC will also serve as their Vice Chair for BRJOC.

This table displays the appointments that need to be made by each partner for 2018 positions:

Agency	Chair	Vice-Chair	Alternate
Beaverton	✓		✓
Forest Grove		✓	✓
Hillsboro		✓	✓
TVWD		✓	✓
CWS		✓	✓

Please be prepared to announce your agency's appointments at the Commission meeting as indicated in the above table.

Finally, the IGA requires that each year the Commission designate the Managing Agency, which manages the operations of the Barney Commission. The City of Hillsboro has served as the Commission's managing agency since its inception.



STAFF REPORT

To: Barney Reservoir Joint Ownership Commission

Subject: Kristel Griffith, Water Resources Program Coordinator

Date: January 12, 2018

Re: Agenda Item 5A – Update on Barney Water Right Permit Application Submittal

Staff Recommendation:

This staff report is informational only. No Commission action is required at this time.

Cost:

1. The water rights application and fish monitoring project began in FY16-17 and total project costs as of November 30, 2017 have been \$55,316.
2. The project costs in FY17-18 as of November 30, 2017 have been \$32,584.
3. This project and related expenditures will continue into FY18-19 and potentially into FY19-20.
4. BRJOC costs are being allocated among the partners based on ownership of Barney Reservoir, excluding CWS. Percentage allocations are:

Hillsboro	34%
Forest Grove	3%
Beaverton	24%
TVWD	39%

Budget:

1. The BRJOC budget in FY17-18 is \$46,000.
2. The proposed FY18-19 budget includes \$97,000 to complete the project.
3. Approximately \$20,000 of activities planned and budgeted for next FY18-19 occurred in this FY17-18. Those activities were associated with completing and submitting the water right application and costs include consultant time and Oregon Water Resources Department (OWRD) permit application fees.
4. The budget source for these funds is Capital Outlay.

Attachments:

1. None

Background:

The Joint Water Commission (JWC) completed a Water Right Strategic Plan in 2012. One of the primary recommendations of that Plan was to “obtain the necessary water rights to secure access to selected water supply sources.” In the review of the existing Barney Reservoir water rights, it was determined that the specified release rate of the municipal portion of the stored water did not match the release rate being used by the JWC partners. To increase the allowable release rate at Barney Reservoir for drinking water partners, a new water right permit is required.

There are two types of water rights that are used for stored water. The “primary” water right provides the ability to store the water. The “secondary” water right allows the water to be released for a specified beneficial use such as municipal or water quality improvement. All of the existing primary and secondary water rights for Barney Reservoir are certificated.

Currently, there is one primary water right certificate that allows the storage of 20,000 acre feet in Barney Reservoir and three water right certificates allowing release of water from Barney Reservoir to the Tualatin River. Two of these secondary water rights are for use by the drinking water providers (JWC), and the other is for use by Clean Water Services (CWS). The current infrastructure supports a maximum release rate of 68.7 cfs (44.4 mgd). The drinking water-related certificates authorize a release rate up to 38.7 cfs (25 mgd) while CWS has access to 30.0 cfs (19.4 mgd). The total authorized rate of 68.7 cfs on the certificates is equal to the pipeline capacity to move the stored water from Barney Reservoir to the Tualatin River. Historically, the calculations to develop those release rates assumed the same release across an entire season instead of the peaking demand that is needed. In recent years, the drinking water providers have released water at a higher rate than authorized on the water right. The local water master is aware of the additional release rate, and has not objected since it is from stored water for municipal use.

There is an opportunity to correct this issue for two reasons. First, CWS has not historically required the use of their entire release rate. Second, the CWS release rate goes unused for part of the release season because the CWS needed timeframe is shorter than that of the drinking water partners.

The use of release rates can be improved if the drinking water providers obtain authorization to release water from Barney Reservoir at a maximum rate of 68.7 cfs (44.4 mgd), less the release rate to meet CWS’s needs. The change would only affect how release rates are shared. It is not a request to store or use any additional water in Barney Reservoir. It also does not affect the 15% of stored water held for the Oregon Department of Fish and Wildlife for releases to the Trask River.

Compliance with Oregon Department of Fish and Wildlife requirements

Application of any new water right triggers a review by Oregon Department of Fish and Wildlife (ODFW) to ensure the proposed use complies with the State’s fish screening and passage requirements. During initial discussions, ODFW indicated a requirement to bring the JWC’s

portion of the Spring Hill intake into compliance with current regulations as a condition of approval.

Compliance with these State requirements is separate from the Federal requirements that were addressed in 2014. At that time, National Marine Fisheries Service (NMFS) reviewed operation of the intake for potential harm to Chinook salmon and steelhead and found that operation of the intake is not likely to jeopardize those fish populations; therefore, NMFS did not require a replacement of the fish screens.

The State's work focuses on juvenile and adult game fish species: Coho salmon, rainbow trout, cutthroat trout; and lamprey. ODFW determined that past fish monitoring efforts were not sufficient to understand the intake's impact to these other fish species.

JWC staff requested whether mitigation was an option in lieu of a fish screen replacement in order to avoid significant capital project costs, negotiations with the Bureau of Reclamation and the Tualatin Valley Irrigation District, and potentially having to bear the cost burden for those agencies. ODFW indicated that mitigation was an option their rules allow, and the mitigation would be based on the level of impact to be determined from new fish survey data.

Monthly fish monitoring in the intake channel began in July 2017. The data from the fish survey will be used to develop a potential mitigation strategy to be approved by ODFW's Fish Passage Commission.

The Barney Reservoir water right application was submitted to OWRD on December 27, 2017. The application is for an additional secondary water right allowing the drinking water partners to release water from Barney Reservoir to the Tualatin River at a higher rate. The submittal occurred earlier than expected due to an announcement of an instream water right application to be filed by ODFW. BRJOC staff reviewed the submittal with the Management Committee, and it was determined to submit the application as soon as possible to obtain an earlier priority date.

Next Steps

- OWRD will review and determine completeness of the application.
- BRJOC staff may respond to OWRD and ODFW comments related to the permit application.
- Finalize fish monitoring and develop a mitigation strategy for review by the BRJOC municipal providers.
- Submit the mitigation strategy to ODFW for review and comment.
- Submit the mitigation strategy for approval by the ODFW Fish Passage Commission.
- Project completion anticipated by September 2019.

BRJOC QUARTERLY REPORT

BRJOC RESOURCES	BUDGET 17/18	YTD 17/18 EXPENDED	ENCUMBRANCE	YTD TOTAL	AVAIL REMAIN 17/18	% USED
BEGINNING WORKING CAPITAL	270,500	-	-	-	270,500	0%
MAINTENANCE REIMBURSEMENTS						
HILLSBORO - MAINENANCE REIMBURSEMENT	240,589	38,975	-	38,975	201,614	16%
FOREST GROVE - MAINTENANCE REIMBURSEMENT	19,402	4,944	-	4,944	14,458	25%
BEAVERTON - MAINTENANCE REIMBURSEMENT	166,860	26,853	-	26,853	140,007	16%
TVWD - MAINTENANCE REIMBURSEMENT	271,633	41,609	-	41,609	230,024	15%
CWS - MAINTENANCE REIMBURSEMENT	77,609	9,422	-	9,422	68,187	12%
TOTAL MAINTENANCE REIMURSEMENTS:	776,093	121,804	-	121,804	654,289	16%
OTHER						
INTEREST	1,500	840	-	840	660	56%
TOTAL OTHER:	1,500	840	-	840	660	56%
TOTAL RESOURCES:	1,048,093	122,644	-	122,644	925,449	12%
BRJOC REQUIREMENTS						
	BUDGET 17/18	YTD 17/18 EXPENDED	ENCUMBRANCE	YTD TOTAL	AVAIL REMAIN 17/18	% USED
PERSONAL SERVICES	266,345	96,763	-	96,763	169,582	36%
MATERIALS AND SERVICES	175,400	42,934	149,527	192,462	(17,062)	110%
CAPITAL OUTLAY	216,750	7,967	-	7,967	208,783	0%
SPECIAL PAYMENTS	119,098	63,858	-	63,858	55,240	54%
CONTINGENCY	270,500	-	-	-	270,500	0%
TOTAL REQUIREMENTS:	1,048,093	211,523	149,527	361,050	687,043	34%
TOTAL RESOURCES AND REQUIREMENTS						
	BUDGET 17/18	YTD 17/18 EXPENDED	ENCUMBRANCE	YTD TOTAL	AVAIL REMAIN 17/18	% USED
TOTAL NET RESOURCES	777,593	122,644	-	122,644	654,949	16%
TOTAL NET REQUIREMENTS	777,593	211,523	149,527	361,050	416,543	46%
NET INCOME (LOSS)	-	(88,879)	149,527	(238,406)	-	
BEGINNING WORKING CAPITAL	270,500	-	-	-	270,500	
ENDING WORKING CAPITAL	270,500	(88,879)	149,527	(238,406)	508,906	-88%
Note:						