

HPL Alcohol Use Application



for all room rentals at the Brookwood Library and Shute Park Library

Name of organization or individual: _____

Name of applicant: _____

Home Phone: _____ Work: _____ Cell: _____

Address: _____
Street City State Zip

Driver License State and Number: _____ Date of Birth: _____

Name of person serving alcohol: _____

Home Phone: _____ Work: _____ Cell: _____

Address: _____
Street City State Zip

Driver License State and Number: _____ Date of Birth: _____

Type of Event: _____

Date of Use: _____ Maximum Attendance: _____ Minors attending? Yes _____ No _____

What alcohol will be served? Beer: _____ Wine: _____ Mixed Drinks: _____

How will alcohol be served? Bottles or Cans: _____ Kegs: _____ Mixed Drinks: _____

Have you read and do you understand the Alcohol Use Policy? Yes _____ No _____

The applicant and the applicant's group, shall indemnify, defend and hold City, its elected and appointed officials, agents, employees and volunteers harmless from all liabilities, claims, judgments, demands and costs arising out of or resulting from applicant's, applicant's group or their invitees' use of Hillsboro Public Library facilities and adherence to all rules included in the Alcohol Use Policy.

I have read and agree to abide by the regulations established for use of Hillsboro Public Library facilities. I agree to be solely and completely responsible for the condition of the facility and to leave the building, equipment and grounds used in neat and clean condition, without damage. I agree to promptly reimburse the City for all damages.

Applicant Signature: _____ Date: _____

For office use only:

Approval is Granted: _____ Denied: _____ for _____

OLCC Special Events License received: Yes / No / N/A: _____ Date: _____ Staff Init: _____

OLCC Servers Permit received: Yes / No / N/A: _____ Date: _____ Staff Init: _____

Certificate of Insurance received: Yes / No / N/A: _____ Date: _____ Staff Init: _____