



MEMORIAL DONATION AGREEMENT FORM

Donor Name: _____

Donor Organization (if applicable): _____

Address: _____

Home Phone: _____ Work Phone: _____

E-mail: _____

Park Requested for Memorial: _____

Proposed Location: _____

Bench or Tree type (description): _____

Desired Tree Species (from Dept. list): _____

Other item description: _____

Plaque: YES NO (plaques are available for benches only)

2" x 10" bronze cast plaque Inscription: (Maximum of 4 lines; each line up to 56 spaces if using both upper and lower case or 48 spaces if using all upper case; if using 3 lines, one line can be larger font)

Line 1 _____ Line 3 _____

Line 2 _____ Line 4 _____

Memorial Pricing*: Memorial prices are \$500 for trees and \$2,000 - \$2,500 for park benches and \$1500 for plaques.

*Prices are updated annually to reflect the current costs to purchase, install, and maintain memorials.

All memorial gifts to the City of Hillsboro are property of the City. The City of Hillsboro does not guarantee permanency of the accepted donation. If a memorial is vandalized, destroyed or must be relocated, Department staff will attempt to notify the donor in writing at the address shown on this form. Donations may be tax deductible (please consult an accountant). By signing below, donor declares that they have read, understand and agree to the conditions set forth in the Memorial Donation and Acceptance Policy.

Donor Signature

Date

Submit completed form to:

Maria Rosa Davila Bores, Hillsboro Parks & Recreation, 4400 NE Century Blvd., Hillsboro, OR 97124

Phone: (503) 681-5319 Email: maria.davilabores@hillsboro-oregon.gov