



ARTS & CULTURE COUNCIL

COMMUNITY ARTS AND CULTURE GRANT PROGRESS REPORT FORM

This report form is used when submitting a new grant application before a previously funded project is complete or if the funded project is not fully complete by the end of the granting period. Progress Reports are not required for Core Support Grants. **This report does not take the place of the Final Report form. Organizations are still required to submit a Final Report by the end of June.**

Additional copies of this form are available at www.Hillsboro-Oregon.gov/ArtsGrants or can be picked up at the Walters Cultural Arts Center (527 East Main Street, Hillsboro, OR 97123). All sections of this Progress Report form must be completed. **Send completed report form to HACC@Hillsboro-Oregon.gov or mail an original, signed paper copy of this Final Report to Hillsboro Arts & Culture Council, 527 East Main Street, Hillsboro, OR 97123.** Final Reports should be bound **only** by staples or paperclips. Grantees who submit a Final Report bound in some other fashion (such as spiral-bound or in a binder or folder) may be asked to resubmit their Final Report.

Please attach this cover sheet to the front of your Progress Report.

| | | | |
|----------------------------|----|------------------------|----|
| Organization Name: | | | |
| Mailing Address: | | | |
| City: | | | |
| State/Zip: | | | |
| Contact Person: | | | |
| Title: | | | |
| E-mail Address: | | | |
| Phone: | | | |
| Tax Identification Number: | | | |
| Year Awarded: | | | |
| Operating budget: | \$ | | |
| Grant amount awarded: | \$ | Grant amount expended: | \$ |

Authorized Signature: _____

Printed Name: _____

Title: _____ Date: _____



PROJECT INFORMATION

Please address each question in no more than 150 words using Times New Roman 12-point font.

- 1) Please provide a brief description of the funded project.

- 2) Describe the current progress of the funded project.

- 3) How does your proposal address the goals of the Community Arts & Culture Grant?



4) How have the Community Arts & Culture Grant funds been used thus far?

5) How has the funded project been marketed? If the project has not taken place, how do you plan to market the project? If the funded project pertained to marketing, how have those materials been distributed and what effect have they had on your organization and its programs?

6) What has been the impact on the community?