



Neighborhood Beekeeping Notification Labels & Vicinity Map Request Form

Labels and Vicinity Map Fee: \$25.00 (Payable to City of Hillsboro). The mailing labels and map can be mailed to applicant for an additional \$2.50.

Notice: This is the first step of a two-step process to obtain a permit for keeping bees in Hillsboro. Prior to applying for an Animal Permit for beekeeping, the applicant must send notification to surrounding property owners of their intent to keep bees. The Planning Division will provide the applicant with mailing labels within 7 business days of receiving this completed request form and payment of fees. Mailing labels will be provided for a 300 foot notification area, which will expire 30 days after they are created. After notice has been sent, and no one in the vicinity declares a medically certified allergy related to bees, then the applicant may apply for an Animal Permit, which is a separate application with associated fees.

Please complete the following and submit to Development Services & Permitting Team for processing:

Site Tax Lot ID #: _____

Site Address: _____

Brief Description of Project: _____

Contact Name: _____

Phone #: _____

Mailing Address: _____

Email Address: _____

Please check one:

- I will pick up the labels Please mail the labels to the address above

Office Use Only

Date Request Received: _____ Taken in by: _____ Fees Received: \$ _____

Date Labels Printed: _____ Printed by: _____

May 4, 2023

Development Services & Permitting Center

Email Permits@Hillsboro-Oregon.gov Phone 503-681-6153 Fax 503-681-5250 Web Hillsboro-Oregon.gov/Permits