

HILLSBORO/FOREST GROVE/BEAVERTON
TUALATIN VALLEY WATER DISTRICT
JOINT WATER COMMISSION (JWC)

MINUTES

City of Hillsboro
Civic Center Room 113B
150 East Main St.

July 11, 2014
12:30 p.m.
Regular Meeting

Commissioners Present:

Hillsboro: John Godsey and Dave Judah
Forest Grove: Victoria Lowe, Rod Fuiten and Carl Heisler
Beaverton: Marc San Soucie and Mark Fagin
Tualatin Valley Water District: Marilyn McWilliams and Mark Knudson

Staff Present:

Hillsboro: Rob Dixon, Kevin Hanway, Niki Iverson, Sophia Hobet, Chuck Kingston, Erika Murphy, Kristel Fesler, Mellisa Franklin, Carrie Dale and Tonya Bilderbeck
Beaverton: David Winship
Forest Grove: Rob Foster and Derek Robbins

Others Present:

Clark Balfour – Attorney
Jeff Berry and Suzanne deSzoeka – GSI Solutions
Bob Tanzer, Minto Halimuddin and Vincent White – Peterson Caterpillar
Wayne Gresh – Carollo Engineers

The Commission lunches at 12:00 p.m. Call to order at 12:48 p.m.

CALL TO ORDER

Introductions.

1. **CONSENT AGENDA** (The entire Consent Agenda is normally considered in a single motion. Any Commissioner may request that an item be removed for separate consideration.)
 - A. Approve regular meeting minutes from Friday, April 11, 2014.

Motion by San Soucie, seconded by Lowe, to approve the Consent Agenda as presented. Motion carried unanimously with Commissioners Godsey, Judah, Fuiten, Lowe, Heisler, San Soucie Fagin, McWilliams and Knudson all voting in favor.

2. **COMMUNICATIONS AND NON-AGENDA ITEMS**

- A. None scheduled.

3. **UNFINISHED BUSINESS**

- A. None scheduled.

4. **NEW BUSINESS**

- A. Consider award of WTP Backup Power Facility - Generator Procurement Contract.
Staff Report – Erika Murphy

Murphy said power loss is biggest vulnerability at the WTP, and public perception is drinking water should be restored faster than electric services. Murphy reviewed the bid results,

stating the two lowest bidders were declared non-responsive. Cummins NW added exceptions and notes into the bid contract, and Pacific Power Products only provided two of the three required examples work for PGE as part of the DSG program.

Peterson caterpillar was deemed the only responsive bidder, staff recommends approving award of contact to Peterson caterpillar for \$1,842,660.

Staff will return in October with requests to award the construction contract and for the Dispatchable Standby Generation (DSG) contract with PGE. The current cost estimate for the project, including design and construction of the structure and related facilities, is \$6,047,000, compared to the budget of \$6,180,922. After deducting UASI grant funds for the design phase (\$225,000) and the DSG contributions from PGE (estimated at \$1,339,850) the net final cost to JWC partners is estimated to be \$4,482,150.

Motion by Lowe, seconded by Godsey, to approve the award of the WTP Backup Power Facility - Generator Procurement Contract, to Peterson Caterpillar for \$1,842,660, as presented. Motion carried unanimously with Commissioners Godsey, Judah, Fuiten, Lowe, Heisler, San Soucie Fagin, McWilliams and Knudson all voting in favor.

5. DISCUSSION ITEMS (These items may result in action by the Commission.)

A. North Stored Water Status. *Staff Report – Kristel Fesler*

Fesler reported Scoggins releases began one week earlier than Barney. Total reservoir storage is at 91%.

B. Update on Tualatin Basin Source Water Protection Plan. *Staff Report – Kristel Fesler*

Iverson advised the commission that Fesler took over as project manager on the source water protection planning.

New this year is development of a competitive grant program to fund water quality improvement projects in the basin. The plan's monitoring program is also being expanded to supplement analysis for chemicals with a high toxicity or persistence that is most likely to be used in the basin. Staff will be working with Washington County and Clean Water Services to better understand the county process for permitting and monitoring septic tank installations, so that a plan can be developed for identifying and monitoring installations that pose risks to source water quality. The Commission expressed a high level of interest in pursuing this program. Staff is also engaged in Washington County's process to consider plans for the addition of overnight camping facilities at Hagg Lake; septic tanks and other activities associated with campground development pose potential risks to the lake's water quality. An Environmental Assessment process will have to be conducted as part of this process; staff will notify the Commission when the comment period for the Environmental Assessment has been scheduled. Fesler said the plan provided at the meeting is available for comments.

C. Opinion on Managing Agency change order authority. *Staff Report – Kevin Hanway*

Hanway updated the commission on the discussion from the last meeting regarding change order authority. The JWC Intergovernmental Agreement authorizes the General Manager to approve change orders to a maximum of 10% of the original contract amount. That authority has been expanded by subsequent action of the Commission to approve Local Contract Review Board rules and use of the Hillsboro purchasing rules. The Commission provided feedback to the General Manager on how to balance the need for accountability and cost controls with practical scheduling and contracting issues. Hillsboro is currently engaged in an update of its purchasing rules. JWC staff is participating in that process and will share the Commission's feedback in that process. The General Manager will report back to the Commission after that update is completed, with recommendations on any modifications to those rules that should be adopted for JWC purposes.

D. Report on term as AWWA-PNWS Chair. *Staff Report – Chuck Kingston*

Kingston reported his term as chairman of the AWWA recently ended, and will continue for one year as the current past chair. He said his main focus during his term was expanding training for treatment operators.

E. General Manager's Report. *Staff Report – Kevin Hanway*

Hanway reported on the following activities:

- Tours of Barney Reservoir are scheduled for August 14.
- JWC wholesale customer rates to North Plains will increase 1.5% effective October 1.
- Hillsboro's Risk Management group, which manages insurance coverage, restructured the seismic coverage for a 37% savings.

Hanway said design work has begun on the project to improve the South Transmission Line, and to relocate the Beaverton vault. In October the Commission will be asked to award a contract for construction of the improvements. The project must be completed by January 2015, in advance of scheduled road improvements at the Cornelius Pass Road – T.V. Highway intersection.


Staff requests authorization to convene the Executive Committee to meet, if necessary, before the October Commission meeting to approve procurement of equipment and materials.

Motion by San Soucie, seconded by Fuiten, to convene the Executive Committee to meet, if necessary, before the October Commission meeting to approve procurement of equipment and materials. Motion carried unanimously with Commissioners Godsey, Judah, Fuiten, Lowe, Heisler, San Soucie Fagin, McWilliams and Knudson all voting in favor.

6. ADVICE/INFORMATION ITEMS

- A. The next JWC and BRJOC meetings are scheduled on Friday, October 10, 2014, at the Civic Center in Room 113B. The BRJOC meeting will be held at 12:30 p.m. with the JWC meeting following.

There being no further business to come before the Commission, the meeting adjourned at 2:08 p.m.

Chairman 
Hillsboro/Forest Grove/ Beaverton/
TVWD Joint Water Commission

ATTEST: 
Secretary