



"Getting TUF on our streets."

Residential Discount Application
Transportation Utility Fee Program

Account Holder Name: _____ Account No.: _____

Service Address: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: (Home) _____ (Work) _____

FOR OFFICIAL USE ONLY
Date Received: _____ Reviewed By: _____
Approved: [] Denied: [] Entered: [] Discount: 30%
Type: MVD TPD Effective Date: Next billing cycle
Expiration: _____
Comments: _____

Instructions: Please indicate the discount program you are applying for by checking the box next the program title on the reverse of this page. Do not forget to attach documentation as required by the program to your application. Unsigned applications will be returned to the applicant. Completed applications may be mailed to or dropped off in person at:

4415 NE 30th Avenue, Second Floor, Hillsboro, OR 97124

Note: There are two discount programs available for residential customers. If applicants are eligible for more than one discount, applicants may only apply for one program. Under any condition, only one discount will be granted at a time.

Signature of Applicant _____

Date _____

I certify under penalty of perjury that the information I have provided is true and correct. I understand that the City of Hillsboro reserves the right to deny this application if information provided is found to be false. By signing this application, I am agreeing to comply with all terms and conditions of this policy as outlined herewith.



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Discount Programs

- Motor Vehicle Discount (30% Discount) Program

No one in household owns a vehicle

(See Motor Vehicle Discount Eligibility Criteria, Instruction, and Affidavit Sheet)

MUST RE- APPLY ANNUALLY (Expires one year after approval.)

ATTACH AFFIDAVIT(S) FOR EACH HOUSEHOLD MEMBER TO THE APPLICATION.

- Transit Pass Discount (30% Discount) Program

Applicant required to certify at least one household member has purchased an annual TriMet transit pass.

(See Transit Pass Discount Program Eligibility Criteria and Instruction Sheet)

MUST RE- APPLY ANNUALLY (Expires when pass expires.)

Name of household member who purchased transit pass: _____

ATTACH RECEIPT OF PASS PURCHASE TO APPLICATION. IF HOUSEHOLD MEMBER IS NOT THE ACCOUNT HOLDER, PROOF OF RESIDENCY AT THE ADDRESS IS ALSO REQUIRED.

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**Motor Vehicle Discount Program
Eligibility Criteria, Instructions, Affidavit
Transportation Utility Fee Program**

1. A 30% discount of the Transportation Utility Fee will be granted to households that do not own a motor vehicle. Qualifying customers must certify that no vehicles are registered to the household.
2. It must be demonstrated that **each** member of the household does not own a vehicle, not just one member of the household.
3. The fee discount shall be granted to qualifying applicants beginning with their next full billing period following the acceptance and approval of the application.
4. The discount shall be allowed for each full 30-day period that a household is certified as not owning a motor vehicle.
5. Even if eligible for both the motor vehicle and the annual transit pass discount, the applicant can only apply for and be granted one of the two discounts (maximum 30% discount).
6. The applicant must be the member of the household whose name is listed on the utility bill and provide an affidavit stating the names and birthdates of each member of the household, certifying that no member of the household owns a motor vehicle.
7. The City may verify affidavit claims with the Oregon Department of Motor Vehicles (DMV). The affidavit must grant the City explicit permission to research DMV records of the applicant and household members.
8. ATTACH AFFIDAVIT(S) TO THE APPLICATION.
9. Application for the discount must be renewed **annually**.



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Transportation Utility Fee Motor Vehicle Discount
City of Hillsboro

The City of Hillsboro Municipal Code allows residents to reduce their Transportation Utility Fee for their residence by 30% under certain circumstances. In order to qualify for the reduction, the person whose name is on the utility bill must submit an affidavit stating they do not own a vehicle or a have a vehicle registered in their name, no occupants of the residence own a vehicle or have a vehicle registered in their name, and no occupants of the residence use a vehicle owned by a third person.

I, _____ (Date of Birth: _____)
being first duly sworn, depose and say, I am a resident of the premises at:

located in Hillsboro, Oregon. I am the person whose name is listed on the utility bill for the residence. I request a Transportation Utility Fee discount for the following reasons:

- 1. I do not own a vehicle or have a vehicle registered in my name.
2. No other occupants of the residence own a vehicle or have a registered vehicle in their names.
3. I, and all occupants of the residence as listed below*, do not own a vehicle or have a vehicle registered in their names.
4. I agree to notify the City of Hillsboro Engineering Department in writing within seven (7) calendar days of a change of this information.
5. I understand if I falsely claim an exemption, I may be prosecuted for false swearing and theft with a maximum penalty of one (1) year in jail and a fine of \$5,000.
6. I further understand, if I fail to notify the City as noted herein, I may be prosecuted for theft with a maximum penalty of 30 days in jail and a fine of \$1,000.
7. I grant the City permission to research DMV records of the applicant and members of the household to verify this claim and confirm eligibility for the partial exemption.

* Names and birthdates of all occupants (if more space is required, list them on a separate and attached sheet)

Signed: _____

STATE OF OREGON)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me the _____ day of _____, 20____,
by _____ as _____ of the City of Hillsboro.

Notary Public for the State of Oregon

My Commission Expires: _____

**Transit Pass Discount Program
Eligibility Criteria and Instructions
Transportation Utility Fee Program**

1. A 30% discount of the Transportation Utility Fee will be granted to applicants who live in a household in which an annual TriMet transit pass has been purchased. The discount is available to any qualifying customer whose TriMet pass purchase is certified.
2. The TriMet transit pass must be an **annual** pass. It may be a 2-zone, all-zone, LIFT, or Honored Citizen 1-year pass. It may have been purchased by the applicant or anyone else in the household.
3. The fee discount shall be granted to qualifying applicants beginning with their next full billing period following the acceptance and approval of the application.
4. The discount shall be allowed for each full 30-day period that it is certified the applicant lives in a household in which an annual TriMet transit pass has been purchased.
5. Even if eligible for both the motor vehicle and the annual transit pass discount, the applicant can only apply for and be granted one of the two discounts (maximum 30% discount).
6. The applicant must attach the receipt proving the purchase of the annual TriMet transit pass. The pass must have been purchased with a check, credit card, or any other form of payment that includes personal identification. ATTACH THE RECEIPT TO THE APPLICATION.
7. If the pass was purchased by another member of the household, and not the applicant, proof of residency at that address must also be attached. A current City or other public utility bill, State tax return, vehicle registration form, or vehicle insurance form shall be provided as proof of residency. ATTACH PROOF OF RESIDENCY TO APPLICATION.
8. The discount application must be renewed **annually** (when the TriMet transit pass expires).